

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
MAY 19, 2022

The Regular meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, May 19, 2022 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was held in person and open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen (absent)
Scott Burrows
Kathy Tourney
Steve Langer

Also in Attendance were:

Woes LeGualedemezaubran; Guest
David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

CALL TO ORDER

Treasurer Burrows acting as President called the Board Meeting to order and confirmed a quorum. President Christiansen was absent and excused by the Board.

APPROVAL OF AGENDA

This Regular Board Meeting was held in-person and open to the public. Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the minutes of the March 17, 2022 Regular Board Meeting.

COMMUNITY COMMENT

None

LEGAL MATTERS

A. Administered Director's Oath of Office for Kathy Tourney

Attorney Oliver administered the Director's Oath of Office to Kathy Tourney after Director Tourney signed legal documentation. Ms. Tourney was presented with a Certification Letter for the Director's position.

B. Other

None

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

A. Review March 2022 Quarterly Financials

Mr. Peak presented the March 2022 Financials and after review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the March 2022 Financials as presented.

B. Ratify April 2022 Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the April 2022 claims totaling \$7166.46 for check numbers 2104-2112.

C. Cash Position as of May 16, 2022

Mr. Peak reviewed the Cash Position Schedule as of May 16, 2022. The Board accepted the May 16, 2022 Cash Position Schedule as presented.

D. Review and Approve May 2022 Received Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the May 2022 claims totaling \$5,081.55 for check numbers 2113-2121.

E. Other

None

ADMINISTRATIVE MATTERS

A. Annual Reimbursement for 2022 to the Ken Caryl Office Park for Landscape Maintenance

Mr. Peak informed the Board that the Landscape Maintenance Contract for the office park will stay under the supervision of KC & Associates Management Company. Therefore, the reimbursement to the Ken Caryl Office Park will be \$100,000 for 2022.

B. Filling of Board of Director's Vacancy

Mr. Peak once again stressed with the Board that the vacant Director's seat needs to be filled with a qualified individual who has an interest in the District's operations as soon as possible.

C. Other

None

BOARD MATTERS

A. Other

None

RECORD OF PROCEEDINGS

**OTHER
BUSINESS**

A. Confirm Quorum for the Next Regular Board Meeting In-Person - August 18, 2022 at 12 p.m. - KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127.

B. Other

None

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 12:48 p.m..

Respectfully submitted,

By David Peak
Secretary for the Meeting